



Theatre Academy

APPLICATION FORM

Office use only

No:



Application Form

Please complete & email with a signed copy of the terms and conditions to – interartstheatre@gmail.com Or take with you to your first class.

WHICH VENUE WOULD YOU LIKE YOUR CHILD TO ATTEND?:.....

Pupil Details	
Surname:	Forenames: Sex: M/F (delete as appropriate)
Address:	
Home Telephone Number:	
Date of Birth:	Age:
PARENT OR GUARDIAN	
Surname:	Forenames: Mr/Mrs/Ms/Miss/(Other.....)
Address:	
Mobile Telephone Number:	
Email:	
Alternative Emergency Contact Details (Friend or Relative)	
Name:	Relationship to Pupil:
Address:	
Telephone Number:	

Pupil Medical Conditions
Are there any medical conditions, allergies or other facts that Interarts should be aware of? (If yes, please give details)
Details of Any Previous Theatre Training Experience
For example examinations or concerts etc in singing, drama or dance:
WHERE DID YOU HEAR ABOUT US?

I give permission for photographs and video footage to be taken and used for advertising , local paper, performance coverage, website & facebook and other social media sites. I confirm the above to be true and will update Interarts Theatre Academy with any changes to the above in writing. I have read the Interarts Theatre Academy Terms and Conditions and attach a signed copy of them for your records.

Signed (Parent/Guardian) Date

TERMS AND CONDITIONS (to be signed & returned to Interarts)

FEES ARE PAYABLE IN THE FOLLOWING WAYS:

- One cheque on the first day of term for the full amount
 - Two cheques presented on the first day of term. the second post-dated for six weeks after the term start date
 - Cash for the full amount on the first day of term
 - BACS transfer into the Interarts Theatre Academy account (contact interartstheatre@gmail.com for details)
- All fees are to be paid on the 1ST WEEK OF TERM and we require HALF TERMS NOTICE in writing should your child decide to leave ANY of the classes. THESE CONDITIONS APPLY TO ALL STUDENTS. If you have any accounts queries, please email interartstheatre@gmail.com

Behaviour and Conduct:

Interarts Theatre Academy has the right to exclude any pupil/s for abusive, inappropriate, disruptive or impolite behaviour. Ongoing bad behaviour will result in a written warning to the parents/guardians advising them of the details. Should the pupil continue to behave in a bad way, they will be asked to leave permanently. Any fees paid in advance of this WILL NOT be refunded.

Special events:

Interarts Theatre Academy will aim to work towards end of term events. These may be in the form of variety shows for parents and friends; or sharing in the presence of pupils only. You will be advised in advance of any costumes requirements so as to give you plenty of time to organise.

Clothing:

There is a T-shirt for Interarts: They are also required by any pupils who take part in Shows/Fetes/Fairs/TS Trips etc. Plain black dance trousers or leggings must also be worn. **NO SKIRTS. Soft shoes need to be worn.** Please see your class teacher for further details. Jewellery should not be worn during sessions due to the possibility of getting caught causing injury and long hair **MUST** be tied back.

General:

Should your child not attend for 2 or more consecutive weeks without prior notification, Interarts Theatre Academy has the right to offer the existing place to a prospective pupil on the waiting list. Any fees paid in advance of this **WILL NOT** be refunded.

Pupils must take part in all 3 disciplines (movement/dance, singing and acting)

There is no audition needed to join Interarts Theatre Academy. The Director and the staff of Interarts Theatre Academy will not be responsible for any lost property. It is also inadvisable to wear or bring to sessions any expensive items of clothing or accessories in case they are left behind.

Parents are not permitted to watch classes weekly. Late arrivals should enter quietly so as not to disturb the class. Photography and video footage may be required for advertising, website/media updates etc. and performance reviews. Please see the application form for details. This also covers end of term shows where parents/professional photographer/videographer may be present.

Safety:

Should your child have any medical conditions, allergies, learning difficulties or other facts that Interarts Theatre Academy should be aware of, these should be put in writing and given to the Director. Staff will then be made aware of any issues necessary.

Parents are responsible for their children at all times outside of class time and must be punctual collecting them. Any accidents must be reported immediately so a record can be made.

Complaints:

Any complaints should be put in writing and forwarded to the Director. Teachers other than the Director must not be approached with any complaints. Complaints will not be dealt with over the telephone. All terms and conditions are subject to amendment. Parents/Guardians will be notified of any changes in writing.

AGREEMENT:

IParent/Guardian of

Confirm that I have read, understand and agree to abide by the Interarts Theatre Academy Terms and Conditions.

Signed: Date